## SECTIONAL TOURNAMENT SECRETARY'S GUIDELINES FOR REPORTING TOURNAMENT RESULTS TO ARCHERY MAGAZINE

If possible, avoid tabulating the scores using ordinary tab stops. Instead, use a columnar format, such as in MS Word <u>table</u> or MS Excel <u>spreadsheet</u>. Tab stops tend to get misaligned when the document is reformatted (for printing in the magazine), whereas columns are likely to remain properly aligned. Excel makes a good data input format, too. It can do all the calculations and ranking automatically.

For all but the "SHOOTER" column, size column width to be no more than 6 characters. [Examples: ST (for "State"), RND 1, FLD (or 28 FLD), 14 ANL, HTR, DAY 2, X's, TOTAL, etc. See samples below.]

Use standard nomenclature for NFAA styles and divisions. You may write out the entire division/style name, but the standard style/division acronyms are acceptable. [Examples: AFBHFS, AMFS, CMBB, YAMFSLR/L, etc. See Appendix 5, page 98, in the 2005-06 NFAA Constitution and By-Laws.]

Remember to show the shooter's home state, using standard "Post Office," two-letter abbreviations. [Examples: VA, FL, TX, WA, etc.]

First names first, or last names first makes no difference ... just be consistent. Also, don't mix all caps with initial caps ... either one or the other.

Here's an abbreviated sample of an <u>Indoor Sectional</u> tally:

2005 GREAT LAKES INDOOR SECTIONAL RESULTS February 19-20, 2005 - Wisconsin Field Archers Wisconsin Rapids, WI												
			RND 1				TOTAL					
	SHOOTER	ST	SCR	X's	SCR	X's	SCORE	X's				
AD	ULT FEMALE FREESTYLE LIN											
1	Ashley Mosley	ОН	291	21	290	28	581	49				
2	Nicole Walker	ОН	279	16	283	15	562	31				
3	Mary Mathes	IN	282	21	279	18	561	39				
	Janice Hunt	IL	277	17	284	21	561	38				
	Liz Cooper	WI	276	13	278	21	554	34				
SENIOR MALE TRADITIONAL												
1	Mike Scnmidt	IL	266	8	266	13	532	21				
2	Richard Lucci	MI	256	10	261	7	517	17				
3	Gene Graham	MI	249	10	256	14	505	24				
	Bob Workman	IN	244	5	261	11	505	16				
	Ralph Chapman	WI	247	11	257	8	504	19				
CUB MALE BAREBOW												
1	Justin Harris	WI	291	30	289	29	580	59				
2	Jacob Mosley	ОН	255	14	274	18	529	32				
3	Gary Owens	IN	175	4	207	5	382	9				

And here's a similar sample of an <u>Outdoor Sectional</u> tally:

2005 SOUTHERN OUTDOOR SECTIONAL RESULTS June 18-19, 2005 - Percy Quin Archers McComb, MS												
	SHOOTER	ST	FLD	ANL	HTR	TOTAL						
ADULT FEMALE FREESTYLE												
1	Renee Jones	ТΧ	520	287	520	1327						
2	Laurie Smith	MS	511	279	513	1303						
3	Kathy Prince	OK	498	274	509	1281						
	Lora Miller	ТΧ	491	271	507	1269						
	Christine Rogers	AR	477	274	496	1247						
ADULT MALE BAREBOW												
1	Andy Jefferson	ТΧ	440	260	439	1139						
2	Larry Hurd	MS	402	252	424	1078						
ADULT MALE BOWHUNTER FREESTYLE												
1	Steve Clauson	LA	537	286	533	1356						
2	Keith Brooks	ΤХ	531	281	538	1350						
3	Walter Wolf	MS	536	280	526	1342						
	Charles Rowen	ΤХ	470	272	476	1218						
	Ken Davis	ΟK	447	268	499	1214						
	Dave DeLong	OK	478	268	401	1147						

Please send completed tally as an e-mail attachment to Paul Davison, stringwalker@att.net, with back-up copy to the NFAA Office, NFAArchery@aol.com.

Thanks. Anything that helps the magazine get published in a more timely manner is greatly appreciated.

## Paul Davison